

**CLEAR CREEK METROPOLITAN RECREATION DISTRICT
CLEAR CREEK COUNTY, COLORADO
BOARD OF DIRECTORS RECORD OF PROCEEDINGS
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, JANUARY 26TH, 2022
HOSTED VIA ZOOM**

PRESENT:

Board members present were Tom Harvey – President, Meghan Vickers –Vice President, Scott Yard – Treasurer, Sara Soderberg - Secretary, and Amy Saxton- Director at Large. Staff present were Cameron Marlin - General Manager, Samantha Dhyne – Director of Programming and Communication, Jennifer Garcia - Customer Service Coordinator ,Jessica Okumas - Administrative Assistant, Gwen LaGrow – Administration Manager, Caitlin Morris - Director of Childcare, and Jake Reghar - Head Lifeguard. Members of the public in attendance were Courtney Kline, Corrine Kline, Cindy, and Eric.

CALL TO ORDER:

President, Tom Harvey, called the regular meeting of the Clear Creek Metropolitan Recreation District Board of Directors to order at 6:02 pm on the 26th day of January, 2022.

APPROVAL OF AGENDA:

Sara Soderberg motioned to approve the agenda, Meghan Vickers seconded, and the motion passed unanimously.

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES:

- Budget Committee Meeting (November 17, 2021)
- Regular Meeting (November 24, 2021)
- Regular Meeting (December 8, 2021)

Scott Yard motioned to approve the minutes from Budget Committee Meeting on November 17, 2021, the Regular Meeting on November 24, 2021, and the Regular Meeting on December 8, 2021, Amy Saxton seconded, and the motion passed anonymously.

GENERAL MANAGER AND STAFF AREA REPORTS:

Cameron Marlin updated the Board that an email has been received from Lisa Leban with Clear Creek County in regards to an RFQ being put out for the Shooting Sports range, asking if CCMRD would be interested in being the operator. Submission for the RFQ is due February 17th. Scott Yard asked for an update on the rink closing and what the planned closure date had been, Samantha Dhyne relayed that due to the skate sharpener breaking, the rink had closed

early, and that the expected closure date had been January 8th. Sara Soderbery asked if there was an idea on location for the early childhood, and Caitlin Morris noted that this is up in the air still. Caitlin relayed that CCMRD is working with the Clear Creek School District, with the hope that the early childcare location will be located within Building 103 after the renovation. Cameron noted that the organization overseeing the Early Childhood initiative is looking into various locations, as they do not think that just one building will fit all the needs. In regards to the 21st Century Afterschool Clubs, Sara asked if there were going to be two after school programs, kidz korner and the after school clubs. Caitlin noted that the 21st Century Afterschool programs are for 4-6th, as most kids in kidz korner are 4 to 10 year olds. Caitlin relayed that the goal is to focus on the kids who are not coming to kidz korner, and provide them with quality enrichment opportunities. Caitlin further informed the Board that she is working on reaching out to various community members, to offer more after school clubs.

Tom Harvey noted that as he remembered, the previous conversations held by the Board, was that the District may be interested in operating the sports shooting range, depending on the benefit to CCMRD. Cameron noted that the District can submit a response to the RFQ, and then if selected, Cameron can report back to the Board. Amy Saxton noted that if the District is interested, then Cameron should put together a proposal. Amy stated that in addition to operating the shooting range, the site also has creek access, and programs such as fishing could be possible. The Board asked that a written recap be sent to the Board via email.

Scott Yard noted that when approving the 2022 budget, one of the requests was to keep a close eye on how well Programs were creating revenue for 2022, and that the Program's report had looked good. Cameron will send the 2019 membership numbers to the Board, so those numbers can be reviewed against 2022 numbers. Scott noted that the pool is getting busier and busier, there were 20 people doing Zumba this last week.

FINANCIAL REPORTS:

Treasurer's Report

Scott Yard provided the Treasurer's Report, noting that total expenditures for the year were \$1,279,575 vs total revenue of \$1,084,140, with a total deficit of \$195,435 for the year. Amy Saxton motioned to accept, Meghan Vickers seconded, and the motion passed unanimously.

Approval of Check Register

Amy Saxton motioned to accept the Check Register, Sara Soderberg seconded, and the motion passed unanimously.

NEW BUSINESS/ACTION ITEMS:

Swim4Life and CCMRD

Courtney Kline, owner of Swim4Life presented to the Board an overview of the idea of Swim4Life and CCMRD further developing their relationship in regards to swim lessons. The Board discussed the idea, and agreed that it was worth continuing to explore the relationship, including the possibility of purchasing a current machine in the future.

Resolution R-01-22 (Designated Election Officer)

Cameron Marlin informed the Board that Resolution R-01-022 needs to be approved to designate Cameron as the election office for the potential upcoming Board Election. Cameron also relayed that in the event that an election is held, that it will be done so via a polling place at the Clear Creek Rec Center, and not as a mail in election. Scott Yard motioned to designate Cameron Marlin as the Designated Election Office, Sara Soderbg seconded, and the motion passed unanimously.

Crisis Communication Plan

Cameron Marlin noted that Rich Barrows, who works with the Boys and Girls Club, had previously recommended that the District implement a Crisis Communications Plan. The Board will review the provided Crisis Communication Plan, and approve at the February Regular Board Meeting.

President's Day Membership Sale

Amy Scott motioned to approve the 15% off CCMRD Memberships President Days Sale that will run from February 18, 2022 to February 22, 2022, Scott Yard seconded, and the motion passed unanimously.

Additional Bank Signer

Cameron Marlin to follow up with the Bank to determine whether or not Scott Yard has been added as a bank signer or not, following the motion to add Scott as an approved signer in July. Gwen LaGrow also noted that the District will want to get a stamp of Scott's signature.

Old Business

May 2022 Election Update

Cameron Marlin provided an update on the possible upcoming election, noting that she has attended two trainings so far, with three more trainings to come. -Cameron and Gwen LaGrow will work together to put out a call for Board member nominations from January 23 to February 17, 2022. Cameron noted that the language from the 2016 election will be tweaked and put into the Clear Creek Courant Newspaper, and onto the District's website. Sara Soderberg, Amy Saxton, and Scott Yard had all filled a partial term, and therefore all three of their seats are up in the May election. Cameron noted that therefore this means that Sara, Amy, and Scott will need to complete a self nomination form, and turn into Cameron by February 25, 2022. Needs to be signed by a witness.

Skatepark Update

Cameron Marlin provided an update on the Skatepark to the Board, relaying that on January 18th, Cameron and Becca Bernal presented the fourth draft of the IGA to the Clear Creek School District. The School District Board has raised concerns regarding the safety of the skate park, and the decision was made that it would be more efficient to move through the issues outside of the School Board meetings. Justin Watanabe with the School District, is to meet with Cameron and Becca to work through the safety concerns. Cameron noted that part of the process now is researching other skate parks next to schools, and that also the next round of GOCO concept papers are due on February 21. Cameron also noted that discussions are happening in regards to the sculpture that is to be created out of the old skate park pieces, with

assistance being provided by Allied Towing who will move the equipment, and from Dan Kish, who will weld the sculpture.

PAWS Park

Cameron Marlin noted that Amy Saxton and herself had recently met to discuss PAWS park. Amy relayed that there were several different directions the District could take. Amy noted one of the ideas is that PAWS can be closed down for the next 12-8 months, while the District determines how to expand the mission delivery to other areas, and determine whether the District needs PAWS park to deliver on the mission. Amy also stated that the District could either decide that PAWS park isn't likely going to be the type of thing that we are going to want to do, or look more deeply into the relationship with Friends of Clear Creek. Possibly, the land could also be leased or rented to another entity for a different recreational use. Amy noted that the land is currently zoned as recreation preservation, so there are a limited set of uses, and the land would likely need to be rezoned. The Board discussed the various options, including the ideas of selling the land, realistic capacity of additional projects, and how the land can be safely closed off for now. The Board asked that Amy provide her three main options in writing to them, and agreed to revisit at the following meeting.

ADJOURNMENT

Sara Soderberg motioned to adjourn, Amy Saxton seconded, and the motion passed unanimously. Tom Harvey adjourned the meeting at 8:33pm.

Minutes submitted by:

Approved By:

x _____